

ms office home and business 2021

ms office home and business 2021 is a powerful suite designed for small businesses and home office users, providing essential tools for productivity and collaboration. This edition includes popular applications that enable users to create documents, manage data, and communicate effectively. In this article, we will explore the features of MS Office Home and Business 2021, discuss its benefits, and provide insights on how it differs from previous versions. Additionally, we will cover installation and system requirements, pricing, and tips for maximizing its use. The goal is to equip you with all the necessary information to make an informed decision about this software.

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Overview of MS Office Home and Business 2021

MS Office Home and Business 2021 is the latest iteration of Microsoft's flagship productivity suite tailored for home and small business environments. This version comes equipped with essential applications such as Word, Excel, PowerPoint, and Outlook, providing users with a comprehensive toolkit for document creation, data management, presentations, and email communication. Unlike previous versions, this edition focuses on enhancing user experience with new features and improved performance, making it an essential choice for professionals and students alike.

This edition is designed to cater to the needs of users who require reliable office applications without the subscription model that Microsoft 365 offers. With a one-time purchase, users gain access to the software for life, allowing them to utilize core functionalities without recurring fees. Additionally, MS Office Home and Business 2021 supports the latest file formats, ensuring compatibility with other versions and enhancing collaboration among users.

Key Features and Applications

MS Office Home and Business 2021 includes several key applications that are vital for day-to-day

operations. Each application offers unique features that contribute to improved productivity and efficiency.

Microsoft Word

Microsoft Word is a powerful word processing tool that allows users to create a variety of documents, from simple letters to complex reports. It includes advanced formatting options, templates, and collaboration features that enable multiple users to work on a document simultaneously. The inclusion of features such as Smart Lookup, Editor, and improved accessibility tools enhances the writing experience.

Microsoft Excel

Excel is widely regarded as the leading spreadsheet application, offering extensive functionalities for data analysis and visualization. With tools such as dynamic arrays, XLOOKUP, and enhanced data types, users can efficiently analyze and present data. Excel 2021 also includes new chart types and improved collaboration features, making it easier to share insights with colleagues.

Microsoft PowerPoint

PowerPoint is essential for creating engaging presentations. The latest version introduces new features such as improved Presenter View and enhanced animations, enabling users to deliver compelling presentations. Integration with online content and collaboration tools allows teams to work together seamlessly on presentation projects.

Microsoft Outlook

Outlook is a comprehensive email client that supports calendar management, task tracking, and contact organization. The latest version includes improved search functionalities, focused inbox features, and enhanced integration with Microsoft Teams, making it easier for users to manage communications and schedule meetings effectively.

Benefits of Using MS Office Home and Business 2021

Choosing MS Office Home and Business 2021 comes with several advantages for users, particularly those in home-based or small business environments. Understanding these benefits can help users leverage the software effectively.

- **Cost-Effective:** A one-time purchase means no recurring fees, making it budget-friendly for individuals and small businesses.
- **Familiar User Interface:** Users who have previously used Microsoft Office will find the interface familiar, reducing the learning curve.

- **Robust Features:** The suite contains powerful applications that enhance productivity and streamline workflows.
- **Compatibility:** Supports a wide range of file formats and integrates well with other Microsoft products.
- **Offline Access:** Users can work offline without the need for an internet connection, which is convenient for those with limited connectivity.

Installation and System Requirements

Installing MS Office Home and Business 2021 is a straightforward process, but users must ensure their systems meet the necessary specifications to run the software efficiently. Below are the general system requirements for installation:

- **Operating System:** Windows 10 or later, macOS Big Sur or later.
- **Processor:** 1.6 GHz, 2-core processor.
- **RAM:** 4 GB RAM; 2 GB RAM (32-bit).
- **Hard Disk:** 4 GB of available disk space.
- **Display:** 1280 x 768 screen resolution.
- **Graphics:** Graphics hardware acceleration requires DirectX 10 or later.

Once the system requirements are confirmed, users can purchase and download the software from the Microsoft website or authorized retailers. The installation process is guided, and users will be prompted to enter their product key to activate the software.

Pricing and Licensing Options

MS Office Home and Business 2021 is available for a one-time purchase, which provides users with the software for life without ongoing subscription fees. Pricing may vary based on region and vendor, but typically, it is competitively priced to provide value for small businesses and home users. The licensing allows installation on a single PC or Mac, making it ideal for individual users or small teams.

Organizations looking for multiple licenses may contact Microsoft or authorized resellers for volume licensing options, which can provide additional savings and management features for larger teams.

Maximizing Productivity with MS Office Home and Business 2021

To get the most out of MS Office Home and Business 2021, users can implement several strategies that enhance productivity:

- **Utilize Templates:** Leverage existing templates in Word and PowerPoint to save time on document and presentation creation.
- **Explore Collaboration Tools:** Use real-time collaboration features in Word and Excel to work with colleagues seamlessly.
- **Master Keyboard Shortcuts:** Familiarize yourself with keyboard shortcuts to increase efficiency while using applications.
- **Regularly Update:** Keep the software updated to access the latest features and security improvements.
- **Integrate with Other Tools:** Take advantage of the integration capabilities with Microsoft Teams and OneDrive for enhanced collaboration.

Conclusion

MS Office Home and Business 2021 stands out as a reliable and feature-rich productivity suite designed to meet the needs of home and small business users. Its robust applications, cost-effective pricing, and familiar interface make it an excellent choice for those seeking an efficient office solution without the complexities of a subscription model. By understanding its features and leveraging its capabilities, users can significantly enhance their productivity and workflow efficiency.

Q: What is included in MS Office Home and Business 2021?

A: MS Office Home and Business 2021 includes essential applications such as Microsoft Word, Excel, PowerPoint, and Outlook, providing a comprehensive toolkit for productivity and communication.

Q: Is MS Office Home and Business 2021 a one-time purchase?

A: Yes, MS Office Home and Business 2021 is available as a one-time purchase, allowing users to buy the software outright without ongoing subscription fees.

Q: Can I install MS Office Home and Business 2021 on multiple devices?

A: The standard license for MS Office Home and Business 2021 allows installation on a single PC or Mac. For multiple installations, users may need to purchase additional licenses.

Q: What are the system requirements for MS Office Home and Business 2021?

A: The system requirements include Windows 10 or later, a 1.6 GHz processor, 4 GB RAM, and 4 GB of available disk space, among others.

Q: How does MS Office Home and Business 2021 differ from previous versions?

A: MS Office Home and Business 2021 features enhanced performance, new functionalities such as dynamic arrays in Excel, and improved collaboration tools, making it more suitable for modern work environments compared to earlier versions.

Q: Is there cloud storage available with MS Office Home and Business 2021?

A: While MS Office Home and Business 2021 does not come with a subscription-based cloud storage service, users can manually save files to platforms like OneDrive or SharePoint for cloud access.

Q: Can I use MS Office Home and Business 2021 offline?

A: Yes, users can fully utilize MS Office Home and Business 2021 offline, making it convenient for those with limited internet access.

Q: Are there any new features in MS Office Home and Business 2021?

A: Yes, new features in MS Office Home and Business 2021 include enhanced data visualization tools in Excel, improved presentation features in PowerPoint, and better collaboration options in Word.

Q: How can I maximize my use of MS Office Home and Business 2021?

A: Users can maximize their use of the software by utilizing templates, mastering keyboard shortcuts, exploring collaboration tools, and integrating with other Microsoft applications.

Q: Is technical support available for MS Office Home and Business 2021?

A: Yes, Microsoft provides technical support for users of MS Office Home and Business 2021 through their support channels, including online resources and customer service.

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ms office home and business 2021: Office 2021 All-in-One For Dummies Peter Weverka, 2022-01-25 Say hello to Office productivity with this one-stop reference With Office 2021 All-in-One For Dummies, you can get up and running with Microsoft's legendary software suite. This update covers all the tweaks you can find in the latest version of Word, Excel, PowerPoint, Outlook, and Teams. You'll also learn how to make these apps work harder for you, because we dig deep into the tips and features that casual Office users might not know about. This edition also offers expanded coverage of Teams and other collaborative tools, so you can nail working from home, or just get a few of those meetings out of the way without having to leave your desk. How can you quickly give documents the same format in Word? What was that one useful Excel function, again? And how does setting up a meeting on Teams work? Office 2021 All-in-One For Dummies serves up quick and simple answers to these questions, along with hundreds of other answers you're expected to know when you work in Office. Learn how Microsoft Office works and get the most out of Word, Excel, PowerPoint, Outlook, and Teams Make amazing charts and graphs that you can plug into your documents, spreadsheets, and presentations Get better at working collaboratively with file sharing options and other neat features Do more, faster with expert tips and guidance on the full suite of Office software for 2021 Whether you're new to Office or just need a refresher for the newest updates, the nine mini-books inside are your keys to getting stuff done.

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ms office home and business 2021: Microsoft Office Inside Out (Office 2021 and Microsoft 365) Joe Habraken, 2021-12-22 Conquer Microsoft Office—from the inside out! Dive into the Microsoft Office application suite—and really put its productivity tools and services to work for you! This supremely well-organized reference packs hundreds of timesaving solutions, tips, and workarounds—all you need to make the most of Office's most powerful tools for productivity and decision-making. Renowned Office expert Joe Habraken offers a complete tour of Microsoft Office, with cutting-edge techniques and shortcuts for Word, Excel, PowerPoint, Outlook, Publisher, the 365 Online apps, and more. Discover how experts tackle today's key tasks—and challenge yourself to new levels of mastery. Create amazing content faster with Office's new features, tools, and shortcuts. Share, collaborate with, and secure Office files in the cloud. Organize, edit, and format complex documents with Microsoft Word. Build tables of contents, captions, indexes, and footnotes that automatically update. Efficiently enter and manage data in Excel workbooks, and format it for

easy understanding. Build flexible, reliable Excel workbooks with formulas and functions—including XLOOKUP and other enhancements. Integrate data from external sources, including stock and currency data, and Wolfram curated knowledge. Transform data into insight with Pivot Tables and Excel charts — including new recommended charts and the Quick Analysis gallery. Quickly create presentations with PowerPoint themes, Reuse Slides, and Libraries. Build more impactful slides with advanced formatting, SmartArt, animation, transitions, media, and free stock images. Use PowerPoint tools to present more effectively—in person or online via Microsoft Teams. Systematically improve email productivity and security with Outlook. Manage appointments and tasks and quickly plan meetings.

ms office home and business 2021: MICROSOFT OFFICE NARAYAN CHANGDER, 2024-05-16 If you need a free PDF practice set of this book for your studies, feel free to reach out to me at cbsenet4u@gmail.com, and I'll send you a copy! THE MICROSOFT OFFICE MCQ (MULTIPLE CHOICE QUESTIONS) SERVES AS A VALUABLE RESOURCE FOR INDIVIDUALS AIMING TO DEEPEN THEIR UNDERSTANDING OF VARIOUS COMPETITIVE EXAMS, CLASS TESTS, QUIZ COMPETITIONS, AND SIMILAR ASSESSMENTS. WITH ITS EXTENSIVE COLLECTION OF MCQS, THIS BOOK EMPOWERS YOU TO ASSESS YOUR GRASP OF THE SUBJECT MATTER AND YOUR PROFICIENCY LEVEL. BY ENGAGING WITH THESE MULTIPLE-CHOICE QUESTIONS, YOU CAN IMPROVE YOUR KNOWLEDGE OF THE SUBJECT, IDENTIFY AREAS FOR IMPROVEMENT, AND LAY A SOLID FOUNDATION. DIVE INTO THE MICROSOFT OFFICE MCQ TO EXPAND YOUR MICROSOFT OFFICE KNOWLEDGE AND EXCEL IN QUIZ COMPETITIONS, ACADEMIC STUDIES, OR PROFESSIONAL ENDEAVORS. THE ANSWERS TO THE QUESTIONS ARE PROVIDED AT THE END OF EACH PAGE, MAKING IT EASY FOR PARTICIPANTS TO VERIFY THEIR ANSWERS AND PREPARE EFFECTIVELY.

ms office home and business 2021: Exam Ref MS-900 Microsoft 365 Fundamentals Craig Zacker, 2023-11-09 Prepare for Microsoft Exam MS-900 and help demonstrate your mastery of cloud services, the Software as a Service cloud model, and the options and benefits of Microsoft 365 cloud service offerings. Designed for IT professionals, Exam Ref focuses on critical thinking and decision-making acumen needed for success at the Microsoft Certified Fundamentals level. Focus on the expertise measured by these objectives: Describe cloud concepts Describe Microsoft 365 apps and services Describe security, compliance, privacy, and trust in Microsoft 365 Describe Microsoft 365 pricing, licensing, and support This Microsoft Exam Ref: Organizes its coverage by exam objectives Features strategic, what-if scenarios to challenge you Assumes you are a business user, IT professional, or student interested in cloud computing and technologies, including individuals planning to pursue more advanced Microsoft 365 certification. About the Exam Exam MS-900 focuses on using cloud services; different types of cloud services; core Microsoft 365 components; comparisons between Microsoft 365 and on-premises services; modern management concepts; Microsoft 365 collaboration, mobility and analytics; Microsoft 365 security and compliance concepts; unified endpoint management; security usage scenarios and services; the Service Trust portal and Compliance Manager; Microsoft 365 licensing options; pricing; support; and service lifecycles. About Microsoft Certification Passing this exam fulfills your requirements for the Microsoft 365 Certified Fundamentals certification credential, proving that you understand Microsoft 365 options, as well as the benefits of adopting cloud services, the Software as a Service (SaaS) cloud model, and Microsoft 365 cloud services in particular. See full details at: microsoft.com/learn

ms office home and business 2021: Microsoft Office 365 Guide Kevin Pitch, EXCLUSIVE BONUS ACCESSIBLE VIA QR CODE IN THE PAPERBACK EDITION Ever pondered how mastering Microsoft 365 could boost your career, enhancing your productivity, and turning you into an indispensable team member? It's an enticing thought, yet perhaps you've hesitated, fearing it might be too complex or time-consuming. One major drain on productivity in both professional and personal settings is the repetitive nature of tasks, leading to dwindling efficiency and escalating frustration. Today, the hunt is on for individuals skilled in Microsoft 365 to optimize operations, yet those truly adept are rare gems. Hence, this proficiency is increasingly in demand and highly valued.

Here is your opportunity to transform. Introducing a comprehensive, step-by-step exploration of the Microsoft 365 suite, encompassing Word, Excel, PowerPoint, Teams, OneNote, OneDrive, Publisher, Access, Outlook, and SharePoint. This guide is a powerhouse of over 500 pages, combining ten books in one! It's expertly crafted for all, blending straightforward explanations, enriching images, and rapid learning strategies. With this guide, you won't just become familiar with the software; you'll evolve into the Microsoft 365 whizz every organization covets! Here's a glimpse of the value you'll unlock: • CAREER PROGRESSION: Elevate your efficiency, standing out as a top performer and gaining recognition from your superiors, • PRODUCTIVITY GAIN: Curtail time spent on monotonous manual tasks by automating most processes, thereby conserving energy and boosting productivity, • FINANCIAL ORDER: Leverage your Microsoft 365 expertise to optimize personal expense management or investment planning, ensuring superior organization, Within this expansive guide, you'll delve into: • ACCESSIBLE EXPLANATIONS: Transparent, relatable explanations, augmented with instructive images and step-by-step tutorials (tailored for both Windows OS and iOS), • PATH FROM NOVICE TO GURU: Begin from scratch and ascend to proficiency across all Microsoft 365 apps, recognizing their practical applications in both professional and personal scenarios, • SHORTCUTS AND COMMANDS UNVEILED: Master essential shortcuts and commands, empowering you to use them with confidence, • COMPLEX FEATURES SIMPLIFIED: Navigate the advanced features of Microsoft 365 - Data manipulation in Excel, email management in Outlook, seamless collaboration in Teams, and more! Don't let success wait any longer. Click Buy Now to immerse yourself in the Microsoft 365 world the effortless way. Embark on your journey to fully unleash your potential and revolutionize your work landscape!

ms office home and business 2021: Uvod u informacione tehnologije Samir Lemeš, Haris Hamidović, 2023-02-28 Cilj ovog udžbenika je da budućim softverskim inženjerima pruži osnovne pojmove o informacionim tehnologijama, s kojima su se možda propustili upoznati tokom dosadašnjeg informatičkog školovanja, i kako bi ih upoznao sa osnovnim pojmovima i konceptima računarstva i informatike sa korisničkog aspekta, sa konceptom, značajem i primjenom IT u modernom društvu. Udžbenik je namijenjen, prije svega, studentima prvog ciklusa studijskog programa Softversko inženjerstvo na Politehničkom fakultetu Univerziteta u Zenici, kao osnovna literatura za predmet Uvod u informacione tehnologije. Nadamo se da će udžbenik pomoći studentima na ovim, ali i drugim univerzitetima da se upoznaju s primjenom informacionih tehnologija u rješavanju inženjerskih problema.

ms office home and business 2021: The Global Human Resource Management Casebook Liza Castro Christiansen, Michal Biron, Pawan Budhwar, Brian Harney, 2023-09-12 The third edition of The Global Human Resource Management Casebook provides a wide range of international teaching cases exploring contemporary human resource management (HRM) challenges. Each case focuses primarily on one country and illustrates a critical HRM issue confronting managers and HRM practitioners. This real-world application provides students of HRM with a unique opportunity to examine how key HRM theories and ideas translate into practice. The case studies emphasize the national and cultural contexts of HRM, providing readers with a global understanding of HRM practices like recruitment, reward systems, diversity, and inclusion, as well as recent developments including the impact of the COVID-19 pandemic, remote working, sustainability, and digital transformation. In this edition, the editors and authors have made significant updates to reflect recent developments in the field and cover a broader range of countries. The authors also delve into new industries including consulting, energy, healthcare, IT, and education. With 31 international cases followed by further reading and learning resources, this extensive collection is an invaluable resource for any student seeking to explore contemporary HRM on a global basis.

ms office home and business 2021: Data-Centric Business and Applications Peter Madzík, Copuš Lukáš, Čarnogurský Karol, 2025-07-19 This book provides a comprehensive insight into contemporary management challenges shaped by digital transformation, operational excellence, and data-driven human resource strategies. It presents innovative frameworks for decision-making, workforce optimization, and financial innovation by integrating theoretical perspectives with

real-world applications. With contributions from international scholars, it offers fresh perspectives on emerging technologies, sustainability, and business intelligence. Designed for academics, professionals, and policymakers, the book serves as a valuable resource for understanding and implementing effective management strategies in the digital era.

ms office home and business 2021: TechTots: A Computer Learning journey with Window 10 and MS Office 2016 : Book 4 Rohit Malhotra, 2025-06-11 Computers are used almost everywhere. It has revolutionised our social life and have transformed this world into a small global village. This new edition is a series of eight books (classes 1 to 8) for primary and middle schools. The series has been delivered and designed in such a way that a child can understand the basic concepts of computer and its applications. We have tried to achieve our objective through interactive updated contents and activities presented in a learner friendly manner focusing on the activity-oriented computer education. Salient Features of the Books: @ The entire series is strictly developed in line with the latest pattern and guidelines issued by all major syllabi. @ Simple language, exciting and meaningful illustrations are provided to elucidate the concepts. @ Lesson objective highlights the main topics to be covered in the chapter. @ Warm Up provides activities based on previous knowledge, observation skills and thinking skills. @ Fact.com section presents interesting information to take learning beyond the given text. @ Key Points section is given at the end of each chapter to recapitulate the important points learnt. @ Activity Zone within the chapter develops technical and cognitive skills. @ Modellest Papers help the students revise the knowledge they have gained. The aim of our books is to make students understand the working and applications of computer on their own. Every effort has been made to keep the series worthwhile, but still the door is open for your valuable suggestions for the improvement of the series. Your suggestions will be gratefully acknowledged and will be given due consideration in the subsequent editions.

ms office home and business 2021: The Nowhere Office Julia Hobsbawm, 2022-04-12 Named one of the Financial Times' BEST BUSINESS BOOKS OF 2022 What has changed in the workplace? Everything. The traditional office was probably doomed anyway. Then a global shutdown changed everything we thought we knew about work, including where and when it needed to take place. Automation and the Fourth Industrial Revolution have accelerated, and perhaps as much as one third of the world's permanent workforce will soon become remote. In The Nowhere Office, Julia Hobsbawm offers a strategic and practical guide to navigating this pivotal moment in the history of work and provides lessons for how both employees and employers can adapt. Hobsbawm draws on her extensive networks in business, academia, and entrepreneurship across generations to offer new ideas about how to handle hybrid working, as well as provides deep insight into how the way we work is being transformed by larger issues such as community, hierarchy, bias, identity, and security. The Nowhere Office describes a unique moment in the history of work which, if understood and handled correctly, can provide a springboard for the biggest transformational change in the workplace for a century: something better, more meaningful, and more workable for everyone.

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ms office home and business 2021: Microsoft 365 Certified Fundamentals MS-900 Exam

Guide Aaron Guilmette, Yura Lee, Marcos Zanre, 2021-12-30 Explore the latest MS-900 exam skills and concepts with this updated second edition Key Features Work with self-assessment questions, exam tips, and mock tests based on the latest exam pattern This updated second edition covers concepts including Microsoft Forms, Microsoft 365 Security Center, and more Understand the security considerations and benefits of adopting different types of cloud services Book Description Microsoft 365 Certified Fundamentals certification demonstrates your foundational knowledge of adopting cloud services, specifically the software as a service (SaaS) model. Exam MS-900 tests your understanding of Microsoft 365 services, components, their implementation, security, licensing, and general cloud concepts. This updated second edition covers all the recent and important changes in the examination in detail to help you achieve certification. You'll begin by exploring key topics such as Microsoft security and compliance policies, pricing and support, and cloud concepts. The book helps you to understand these concepts with the help of real-world scenarios, learning about platform services such as Microsoft Windows, SharePoint, Microsoft 365 apps, Teams, and Exchange. The content has been updated to include Microsoft Forms, Power Platform, Microsoft 365 Security Center, Windows Virtual Desktop, and Insider Risk Management. Each chapter contains a section that will test your knowledge of the core concepts covered. Finally, you'll take a practice exam with extra questions to help prepare you for the actual test. By the end of this MS-900 book, you'll be well-equipped to confidently pass the MS-900 certification exam with the help of the updated exam pattern. What you will learn Understand cloud services and deployment models, including public and private clouds Find out the differences between SaaS and IaaS consumption models, and where Microsoft services fit in Explore the reporting and analytics capabilities of Microsoft 365 Use Compliance Manager and Security Center to audit your organization Discover and implement best practices for licensing options available in Microsoft 365 Gain insights into the exam objectives and knowledge required before taking the MS-900 exam Who this book is for This book is for intermediate as well as experienced administrators and individuals looking for tips and tricks to pass the latest MS-900 exam and achieve Microsoft 365 certification. Basic knowledge of Microsoft services and cloud concepts is assumed in order to get the most out of this book.

ms office home and business 2021: Challenges in Economic Policy, Business and Management in the COVID-19 Era Anna Ujwary-Gil, Bianka Godlewska-Dzioboń, 2022-01-01 The COVID-19 pandemic has made it necessary to redefine the most significant challenges faced by individual economies and society today. It contributed to the change of contemporary social, technological and economic trends, the effects of which will indeed be the subject of many scientific studies in the coming years. As the pandemic progresses, it promotes reflection and summaries of the consequences of behaviors or omissions in each country. One of them is a synthetic presentation of ten lessons from the pandemic (Gorynia, 2021), which the professor accurately diagnoses in the economic context: 1) the pandemic as a non-economic (sanitary-medical) shock that caused the economic, social and political crisis; 2) the pandemic as a black swan, an unpredictable threat of high species gravity, but requiring anticipation to minimize its harmful effects in the future; 3) determining the causes of the appearance of the virus determines different preventive actions for future threats; 4) resilience as the foundation of long-term economic efficiency; 5) the set of measures to counteract the harmful effects of a pandemic should not be unified but adapted to the specificity of the facilities it is to affect; 6) the world economy as a system of vessels connected with its positive and negative consequences; 7) the pandemic highlighted the role of coordination of international cooperation; the shortcomings of globalization must be overcome by fairly sharing the positive fruits of international cooperation and resilience aimed at diversifying supplies; 8) economic policy pursued by individual states with a view to preventing the effects of the economic crisis caused by a pandemic cannot be voluntary; 9) the pandemic has sharpened the perception of the shortcomings of contemporary economic, social and political systems and prompts the questioning of certain pillars of the market economy (e.g., homo oeconomicus, individual and global rationality, private and state property, canons of monetary, fiscal, budgetary or industrial policy); 10) the

pandemic increases the pressure on systemic and holistic thinking taking into account green economic development, saving energy, water and other resources, using renewable energy sources, avoiding wastage of resources, paying attention to social inequalities in the world, regions and countries, solving poverty problems, and social exclusion. This monograph is partially a response to the in-depth issues covered in these lessons. The authors of individual chapters challenge contemporary topics relating to the COVID-19 pandemic, industry and inter-organizational cooperation, pro-environmental, resilient, and innovative organizations. The monograph consists of three parts. The first part (PART 1) covers an overview of very recent research, considering the impact of COVID-19 on the economy, industries, and business. The article by Anna Ujwara-Gil and Bianka Godlewska-Dzioboń deals with, among others, the issues relating to pandemic impacts on the slowdown in the functioning of the construction, electric automotive, and water industries. Also, it affects the tourist industry, where countries are starting to pay attention to the resource-saving green economy and problems of professional exclusion in the pandemic era. In another article, Maria Czech refers to the influence of public debt on the volatility of spreads during the COVID-19 pandemic. This research is part of the study on the use of sovereign credit default swap spreads to assess a country's credit risk, which may be distorted in a pandemic period. It is undisputed that the COVID-19 pandemic has a global dimension. The crisis resulting from disorders such as in value chains has caused industry to slow down. The Czech luxury fashion industry is no exception. As Radka MacGregor Pelikánová points out, COVID-19 has turned out to be a threat to its development.. Leading Czech luxury fashion companies withdrew to a passive role and felt the negative consequences of the pandemic. As the Author points out, few have engaged in corporate social responsibility and showed ingenuity, which increases their chances of survival in the future. In other studies, Tereza Horáková and Kateřina Maršíková identified factors influencing the environment of effective knowledge exchange in SMEs, which in the era of hybrid work during COVID-19, is particularly important. The second part of the monograph (PART 2) includes two studies on the photovoltaic cell industry in China from the perspective of comparative and intra-industry advantage. As a significant player in the global trade scene and various value chains, China is a fascinating subject of research undertaken by Paweł Brusilo and Bogusława Drelich-Skulska. The results of the first article demonstrate the success of the Chinese industry in terms of growth potential, competitiveness, and development opportunities thanks to effective state support and favorable market forces. As the authors point out, the Chinese solar cell industry has not been studied so far in the context of comparative advantage and the new structural economy. The results show the way for other countries to consider or develop innovative industries, such as renewable energy and solar energy. In the second article, Paweł Brusilo examines the topic of the Belt and Road Initiative in the context of the Chinese photovoltaic cell industry, energy transition policy, identification of modern intra-industry trade patterns and opportunities for this industry, which is characterized by significant state interventionism. The considerations in this article may inspire EU countries to deepen economic and trade cooperation in the export and import of solar cells with China. On the other hand, Joanna Kurowska-Pysz has undertaken the analysis of the cooperation conditions within the innovative processes of representatives of science, business, the legislative, and economic environment cooperating on the capital market. The Author focused on the motivators, barriers, but also the search for an effective form of development of intersectoral cooperation enabling the exchange of knowledge and experience, learning, including the flow of personnel between sectors, joint organization of conferences, seminars, training, and implementation of research projects constituting the basis of innovative processes, or the diagnosis of network relationships. The model proposed by the Author will surely inspire other researchers. The third part of the monograph (PART 3) includes articles referring, inter alia, to the pro-environmental organizational culture of enterprises. Katarzyna Piwowar-Sulej, as an advocate of this valuable orientation today, has shown that organizations are interested in developing pro-ecological behavior and are aware of their impact on the natural environment. The article is in line with the global trend focused on the sustainable, ecological, and green economy enterprises

operating in this trend, not only because of COVID-19. Taking action to develop a pro-ecological organizational culture, taking care of the natural environment is not only a moral and ethical requirement but also an obligation for the future generation. This part also includes an article by Piotr Tomszys and Bartosz Grucza, who present an inspiring model of organizational resilience and an attempt to operationalize it. The organizational resilience model proposed by the Authors is in line with the growing interest in the analyzes and measurement of the enterprises' resilience. The conceptualization and measurement of economic resilience can inspire other researchers to further research in this area. The COVID-19 pandemic, as an unpredictable and destructive shock, might be a unique opportunity to verify the developed model, as the authors point out. The last article deals with the issue of innovative management and its measurement based on a proprietary tool developed by Magdalena Gorzelany-Dziadkowiec. The considerations undertaken by the Author are a reliable starting point for further research concerning the impact of COVID-19 on the organization's functioning, the development of innovative management, changes in work processes, and interpersonal relations in the era of increasingly dominant digital technology and skills to use it. The editors profoundly thank all the Authors for their valuable contribution to this monograph and cooperation in its co-creation. We address our grateful thanks to all the Reviewers for their insightful evaluation and high standards of their work. These special thanks go to (in alphabetical order) Barbara Błaszczuk Institute of Economics, Polish Academy of Sciences; Justyna Bugaj, Jagiellonian University; Anna Fornalczyk, COMPER Fornalczyk and Wspólnicy; Marta Gancarczyk, Jagiellonian University; Anna Maria Lis, Gdańsk University of Technology; Andrzej Lis, Nicolaus Copernicus University; Mieczysław Morawski, Warsaw University of Technology; Paweł Pisany, Institute of Economics, Polish Academy of Sciences; Natalia R. Potoczek, Institute of Economics, Polish Academy of Sciences. We also thank Paweł Japoł for his thorough proofreading of this monograph.

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